

Privacy Policy (Personal Information Protection Policy)

The Westermayer Music and Arts Association (hereinafter referred to as "the Association") recognizes the importance of protecting personal information in advanced information and communication societies and strives to protect personal information based on the following policy.

Acquisition of Personal Information

The Association shall acquire personal information through lawful and fair means.

Use of Personal Information

(1) The Association shall use personal information to the extent necessary for the performance of its duties within the scope of the purposes of use indicated at the time of acquisition.

(2) When the Association jointly uses personal information with a third party or entrusts the handling of personal information to a third party, it shall conduct a strict investigation of the third party and provide guidance and supervision to ensure the confidentiality thereof.

Provision of Personal Information to Third Parties

Except as required by law, the Association shall not provide personal information to third parties without the prior consent of the individual concerned.

Management of Personal Information

(1) The Association shall maintain the accuracy of personal information and manage it securely.

(2) The Association shall take appropriate information security measures to prevent the loss, destruction, alteration, and leakage of personal information, including measures against unauthorized access and computer viruses.

(3) The Association shall not leak personal information by taking it out of the organization or transmitting it to external parties.

Disclosure, Correction, Suspension of Use, and Deletion of Personal Information

The Association shall promptly respond to requests for disclosure, correction, suspension of use, or deletion of personal information when requested by the individual concerned.

Organization and System

The Association conducts training for officers and employees on the protection of personal information and appropriate management methods, and thoroughly ensures the proper handling of personal information in daily business operations.